

# *Pine Ridge POA - Architectural Control Committee*

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## SUBMITTAL FORM

Lot No.: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

Preferred Contact Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

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Initial Submittal       Re-submittal after Disapproval       Re-submittal with Additional Information

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Please provide a brief description of proposed changes or additions to your home or landscaping. Attach all plans (site plan, building plans, elevation plans, etc.), specifications (type of material to be used, color chips, etc.), and any other material that will assist the ACC in making its decision. If additional space is required, please add additional pages. Pictures are required for proposed fencing.

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Name of Contractor for project: \_\_\_\_\_ Phone \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
(Signature)

Send to Bundy Management via mail, email or fax, see below:  
*Pine Ridge POA, c/o BAM, P.O. Box 1225, Beaufort, SC 29901*

**NOTE: A \$15 fee must accompany this submittal.**

It may take up to two weeks or more for each submittal to be reviewed.

Please call if you have not been contacted about your submittal within 10 business days from submittal

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**For ACC Use Only**

Date of ACC Review: \_\_\_\_\_

Action Taken:  Approved     Disapproved     Returned for Additional Information

ACC Members initials: \_\_\_\_\_

Questions: (843) 524-2207

Email: [PineRidgePOA@gmail.com](mailto:PineRidgePOA@gmail.com)

Fax: (843) 521-0743